

Neighbors West-Northwest 2016-17 NSG Grant Program Summary

Neighborhood Small Grant Program									
Application Due	4:00 PM, Thursday, November 3, 2016								
Submission Location/Contact Information	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Neighbors West-Northwest</td> <td style="width: 50%;">Jen Kirk</td> </tr> <tr> <td>Attn: Jen Kirk</td> <td>503-823-4265</td> </tr> <tr> <td>2257 NW Raleigh Street</td> <td>jen@nwnw.org</td> </tr> <tr> <td>Portland, OR 97210</td> <td></td> </tr> </table>	Neighbors West-Northwest	Jen Kirk	Attn: Jen Kirk	503-823-4265	2257 NW Raleigh Street	jen@nwnw.org	Portland, OR 97210	
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Announcements	Awards announced no later than January 31, 2017.								
Reporting	Final reports with narrative, photographs, project materials & invoices/receipts								
Eligibility Requirements	<ol style="list-style-type: none"> 1. 501(c)3 Non-Profit Status or fiscal sponsorship 2. Project benefits the community within the NWNW boundaries 3. Submitted appropriate reports for previous awards 								
Applications	<ul style="list-style-type: none"> • Cover Page, proof of fiscal sponsorship, narrative (questions provided), budget (format provided), Proof of Partnership, supporting budget documentation. • 12 point font, 1 inch margins, single spaced, no additional materials will be considered • Application checklist provided in each handbook • Instructions as a PDF and application form available in Word at <ul style="list-style-type: none"> ○ www.nwnw.org/small-grants-program 								
Project Examples	See http://nwnw.org/about-us/what-we-do/grants/grants-in-action/								
Funds <u>cannot</u> be used for:	Costs incurred in preparing this application; direct social services such as food baskets, health clinic services; ongoing general organizational support such as rent, utilities, staff; direct grants, scholarships or loans for the benefit of specific individuals; loans or debt retirement; annual appeals, general fund drives; emergency funding; capital projects								
Minimum Award	\$100								
Typical Award	\$2000								
Maximum Award	\$2,500								
Funds Available	\$11,902								
Project Timeline	Project commences January 1, 2017 & Completed by December 31, 2017								
Program Goal	To provide neighborhood and community organizations an opportunity to build community, attract new and diverse members and sustain those already involved. We encourage applicants to accomplish this goal by building partnerships between neighborhood and community-based organizations. Engagement of historically under-engaged communities is a high priority.								
Partnership Definition	Two or more organizations work together to implement the project and to ensure success.								
Guidelines, Criteria & Project Priorities	<ol style="list-style-type: none"> 1. Project must benefit the community within the NWNW boundaries. 2. Build community 3. Attract new & diverse members 4. Sustain members already involved 5. Reach under-engaged communities 6. Build livable, equitable and sustainable communities for all 7. Build partnerships, especially, especially between at least one neighborhood & a community organization 8. Community events & activities are preferred 9. Creative, new programs are preferred 10. Small or mid-sized grants. 								

Note: This is a summary of the grant program. Be sure to read the application and handbook fully prior to submitting your application. Feel free to contact NWNW with your questions at 503-823-4265 or jen@nwnw.org.