

# Neighbors West-Northwest

## 2018 Neighborhood Small Grant Program Summary

Neighborhood Small Grant Program			
Application Due	4:00 PM, Wednesday, January 31, 2018		
Submission Location/Contact Information	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Mail or hand deliver:</b>            Neighbors West-Northwest            Attn: Anastasia Zurcher            2257 NW Raleigh Street            Portland, OR 97210         </td> <td style="width: 50%; vertical-align: top;"> <b>Email:</b>            Anastasia Zurcher            503-823-4288            anastasia@nwnw.org         </td> </tr> </table>	<b>Mail or hand deliver:</b> Neighbors West-Northwest Attn: Anastasia Zurcher 2257 NW Raleigh Street Portland, OR 97210	<b>Email:</b> Anastasia Zurcher 503-823-4288 anastasia@nwnw.org
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Announcements	Awards announced no later than February 28, 2018.		
Reporting	Final reports with narrative, photographs, project materials & invoices/receipts		
Eligibility Requirements	<ol style="list-style-type: none"> <li>1. 501(c)3 Non-Profit Status or fiscal sponsorship</li> <li>2. Project benefits the community within the NWNW boundaries</li> <li>3. Submitted appropriate reports for previous awards</li> </ol>		
Applications	<ul style="list-style-type: none"> <li>• Cover Page, proof of fiscal sponsorship, narrative (questions provided), budget (format provided), Proof of Partnership, supporting budget documentation.</li> <li>• 12 point font, 1 inch margins, single spaced, no additional materials will be considered</li> <li>• Application checklist provided in each handbook</li> <li>• Instructions as a PDF and application form available in Word at               <ul style="list-style-type: none"> <li>○ <a href="http://www.nwnw.org/about-us/what-we-do/grants">www.nwnw.org/about-us/what-we-do/grants</a></li> </ul> </li> </ul>		
Project Examples	See <a href="http://nwnw.org/about-us/what-we-do/grants/grants-in-action/">http://nwnw.org/about-us/what-we-do/grants/grants-in-action/</a>		
Funds <u>cannot</u> be used for:	Costs incurred in preparing this application; direct social services such as food baskets, health clinic services; ongoing general organizational support such as rent, utilities, staff; direct grants, scholarships or loans for the benefit of specific individuals; loans or debt retirement; annual appeals, general fund drives; emergency funding; capital projects		
Minimum Award	\$100		
Typical Award	\$2000		
Maximum Award	\$2,500		
Funds Available	\$12,295		
Project Timeline	<p>Project commences March 1, 2018</p> <p>Completed by December 31, 2018</p> <p>Final Reports submitted by January 31 or within 30 days of project completion</p>		
Program Goal	To provide neighborhood and community organizations an opportunity to build community, attract new and diverse members and sustain those already involved. We encourage applicants to accomplish this goal by building partnerships between neighborhood and community-based organizations. Engagement of historically under-engaged communities is a high priority.		
Partnership Definition	Two or more organizations work together to implement the project and ensure success.		
Guidelines, Criteria & Project Priorities	<ol style="list-style-type: none"> <li>1. Project must benefit the community within the NWNW boundaries</li> <li>2. Build community</li> <li>3. Attract new &amp; diverse members</li> <li>4. Sustain members already involved</li> <li>5. Reach under-engaged communities</li> <li>6. Build livable, equitable and sustainable communities for all</li> <li>7. Build partnerships, especially between at least one neighborhood &amp; a community organization</li> <li>8. Community events &amp; activities are preferred</li> <li>9. Creative, new programs are preferred</li> <li>10. Small or mid-sized grants</li> </ol>		

**Note: This is a summary of the grant program. Be sure to read the application and handbook fully prior to submitting your application. Feel free to contact NWNW with your questions at 503-823-4288 or [anastasia@nwnw.org](mailto:anastasia@nwnw.org).**