**Answer the following as they apply to your Neighborhood Association. Refer to the bylaws or ONI Standards for answers.**

**How do you inform the public about your meetings?** *(check all that apply)*

* On Facebook
* Nextdoor
* Neighborhood website
* Printed in the NW Examiner
* Online calendar

***Extra credit: Which of these is required?***

**How much notice do you need to provide for a regular meeting/ emergency meeting/election?**

Regular meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Emergency meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Elections \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**In what circumstances can you call an emergency meeting?**

1. Because you didn’t have a quorum at the regular meeting
2. You’re frustrated and need to vent
3. To discuss one specific topic with a time constraint
4. All of the above

**How many board members can serve at a time? \_\_\_\_\_\_\_\_\_\_\_\_\_**

**How many board members must be present to hold a vote? *(What constitutes a quorum?)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**When are elections supposed to be held? \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Who gets to authorize writing an official letter from the neighborhood association?** *(check all that apply)*

* The Board President
* The Executive Committee
* Any committee
* Anyone on the board
* The Board as a whole
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**How does one join the board?** *(check all that apply)*

* By running in the annual election
* By petition
* By appointment from the current board
* By attending 3 meetings in a row

**Voting can take place:**

1. Over email as long as there is a quorum
2. On the board listserv
3. By another member when you’re unable to attend
4. By ballot
5. None of the above

**What are the 3 legal duties of the board?**

Duty of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Duty of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Duty of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The treasurer is responsible for approving the annual budget.** True or False

**Now that you’ve joined this board, how long are you in for?**

1. 1 year
2. 2 years
3. 3 years
4. none of the above

**Board meeting agendas are set by:**

1. the Chair
2. the Executive Committee of the board
3. the full board at the previous board meeting
4. a & b (Chair and Executive Committee)
5. b & c (Executive Committee and Full Board)

**All Board members’ emails relating to association business can be requested and inspected by the public?**

True or False

**My personal liability as a board member is limited as long as I:**

1. Wasn’t at the meeting where the board decision being questioned was made
2. Voted for the position that best aligns with the interests of my constituency
3. Don’t receive pay for my service on the board
4. Act in good faith and with due care

**I want to throw a neighborhood event. I should: *(check all that apply)***

* Call NWNW and tell them to do it
* Talk with my board and get support
* Send a tweet
* Contact NWNW for resources